



## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

## **Annual Quality Assurance Report (AQAR)**

**DECEMBER 2018**



**Internal Quality Assurance Cell (IQAC)**

**BON SECOURS COLLEGE FOR WOMEN**

**NAAC Accredited with 'A' grade**

**(Affiliated to Bharathidasan University,**

**Recognized by UGC under section 2(f) & 12(B))**

**Vilar Bypass, Thanjavur – 613 006.**

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## Part – A

## AQAR for the year : 2017-18

July 1, 2017 to June 30, 2018

## 1. Details of the Institution

1.1 Name of the Institution

BON SECOURS COLLEGE FOR WOMEN

1.2 Address Line 1

VILAR BYPASS

Address Line 2

THANJAVUR

City/Town

THANJAVUR

State

TAMIL NADU

Pin Code

613 006

Institution e-mail address

[bonsecourscollege02@gmail.com](mailto:bonsecourscollege02@gmail.com)

Contact Nos.

04362-257447, 9443075030

Name of the Head of the Institution:

Dr. Sr. D. Victoria Amalorpava Mary

Tel. No. with STD Code:

04362-257447

Mobile:

94430 75030

Name of the IQAC Co-ordinator:

Prof. T. Joseph Pandian

Mobile:

9443007795

IQAC e-mail address:

[boniqac2011@gmail.com](mailto:boniqac2011@gmail.com)

1.3 NAAC Track ID :

TNCOGN 19292

(For ex. MHCOGN 18879)

**OR**

1.4 NAAC Executive Committee No.

BC(SC)/03/A&amp;A/06 Dated: 24-09-2014

**& Date :**

1.5 Website address

:

www.bonsecourscollege.org

Web-link of the AQAR:

<http://www.bonsecourscollege.org/IQAC/AQAR/AQAR2017-18.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	A	3.34	2014	2019( 5 years)
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY

05.07.2011

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

**AQAR 2014 – 15 submitted to NAAC on 22/09/2015****AQAR 2015 – 16 submitted to NAAC on 03/10/2016****AQAR 2016 – 17 submitted to NAAC on 20/09/2017**

1.9 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No

Autonomous college of UGC

Yes

No

Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
(eg. AICTE, BCI, MCI, PCI, NCI)				
Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>
	Women	<input checked="" type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>
			Tribal	<input type="checkbox"/>
Financial Status	Grant-in-aid	<input type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>
			UGC 12B	<input checked="" type="checkbox"/>
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input checked="" type="checkbox"/>

## 1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input checked="" type="checkbox"/>		

Others (Specify)

Certificate course = 21
Diploma programme = 6

1.11 Name of the Affiliating University (*for the Colleges*)

Bharathidasan University

## 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="-----"/>	
University with Potential for Excellence	<input type="text" value="-----"/>	UGC-CPE <input type="text" value="Submitted Feb 2015"/>
DST Star Scheme	<input type="text" value="-----"/>	UGC-CE <input type="text" value="-----"/>
UGC-Special Assistance Programme	<input type="text" value="-----"/>	DST-FIST <input type="text" value="-----"/>
UGC-Innovative PG programmes	<input type="text" value="-----"/>	Any other (Specify) <input type="text" value="-----"/>
UGC-COP Programmes	<input type="text" value="-----"/>	

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="9"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="-"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="5"/>
2.9 Total No. of members	<input type="text" value="20"/>
2.10 No. of IQAC meetings held	<input type="text" value="10"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="44"/> Faculty <input type="text" value="15"/>
	Non-Teaching Staff & Students <input type="text" value="15"/> Alumni <input type="text" value="4"/> Others <input type="text" value="10"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="text" value="-"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text" value="-----"/>
2.13 Seminars and Conferences (only quality related)	
(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC	
Total Nos.	<input type="text" value="-"/> International <input type="text" value="-"/> National <input type="text" value="-"/> State <input type="text" value="-"/> Institution Level <input type="text" value="6"/>
(ii) Themes	<input type="text" value="Research &amp; Development"/>

#### 2.14 Significant Activities and contributions made by IQAC

As quality enhancement being the primary task of IQAC, it functions as the nerve centre of the college, guiding every activity by suggesting ways and means for quality improvement. The IQAC identifies the grey areas and suggests measures for improvement and sustenance of quality in every aspect of the teaching and learning process.

The contribution of the IQAC is very significant in up keeping the standard of the college. The IQAC organized 10 meetings this year besides several meetings of the subcommittees.

An FDP entitled “Industry Academy Collaboration in higher education” was organized on 31.08.2017. Mr. Thangapandian, Managing director, Microsoft training division, MACS Academy, South Asia Region, India was the Resource Person.

Coaching classes were organised for faculty members appearing for NET & SLET examinations on 02.11.2017 with Mr. Lakshmi Narayanan, Professor & Head, Department of Commerce, Placement Coordinator & Soft Skill Trainer, Swamy Dayantha college of Arts & Science as resource person and also organised Technology Assisted Learning and Assessment programme for the faculties related to SWAYAM, MOOC and NPTEL online courses on 26.09.2017.

An awareness programme on “Smart Health management practices” for faculty members was organised on 08.01.2018.

Faculty Orientation Programme on Research & Development was held on 16.04.2018 with Dr. V. Sethuramalingam, Professor & Head, Department of Social Work, Bharathidasan University, Tiruchirappalli as resource person.

Faculty Development Programme was organized on 6<sup>th</sup> June 2018 with Fr. Jerry Rosario, Social Analyst & Civil lawyer, visiting professor of sociology as a Resource Person.

Research & IPR workshop was organised on 7<sup>th</sup> & 8<sup>th</sup> June 2018 with Dr. John Bosco Balaguru Rayappan, Associate Dean (Research), Department of Physics, SASTRA Deemed University, Tirumalaisamudram, Thanjavur.

Calligraphy Class was organised for the faculty members on 30.06.2018. Mr. A. R. Arulgnanasundaram, calligraphist, Right Brothers Calligraphy Academy, Pudukkottai was the trainer. IQAC in Consultation with the library committee facilitated the purchase of more books for the library.

IQAC motivated the students and 50 students actively participated in the National Mission by involving themselves in Unnat Bharath Abiyan 2.0 & Swach Bharath Summer Intership. Dr. R. Kalaivani, Asst. Prof. of Botany & Biotech, Nodal Officer of UBA 2.0

participated in the orientation programme on sustainable development of the adopted village clusters at Indian Institute of Technology, Hauz Khas, New Delhi.

IQAC also offered suggestions to apply for financial aid from ONGC to establish a coaching centre for competitive examinations.

On the suggestion of IQAC, the Alumni association took initiative for the construction of a Guest House with a substantial contribution of a sum of Rs. 20,00,000 collected from the members of the Association & established different units of Alumni Association.

As per IQAC initiative, R. Vanaja, III B.Sc., Hospital Administration and Prof R. Karthikeyan of English Department were awarded with “**ILLAM VASAGAR**”(Budding Reader) & “**S. R. Ranganathan Award**” for the maximum number of visits made to the library respectively.

#### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Outcome
Industry Academy Collaboration	The MOU was signed with Microsoft Corporation on 26.09.2018
Orientation Programme on “ Teachers Quality Enhancement”	<ul style="list-style-type: none"> <li>➤ Calligraphy Class was organised for the faculty members on 30.06.2018. Mr. A. R. Arulgnanasundaram, calligraphist, Right Brothers Calligraphy Academy, Pudukkottai was the trainer.</li> <li>➤ Faculty Development Programme was organized on 6<sup>th</sup> June 2018 with Fr. Jerry Rosario, Social Analyst &amp; Civil lawyer, visiting professor of sociology as a Resource Person.</li> <li>➤ Coaching classes were organised for faculty members appearing for NET &amp; SLET examination on 02.11.2017 with Mr. Lakshmi Narayanan, Professor &amp; Head, Department of Commerce, Placement Coordinator &amp; Soft Skill Trainer, Swamy Dayantha college of Arts &amp; Science as a resource person and also organised Technology Assisted Learning and Assessment programme for the faculties related to SWAYAM, MOOC and NPTEL online courses on 26.09.2017.</li> </ul>
Faculty Development Programme	➤ Faculty Orientation Programme on Research &



on “Research & Development”	Development was held on 16.04.2018 with Dr. V. Sethuramalingam, Professor & Head, Department of Social Work, Bharathidasan University, Tiruchirappalli as resource person. ➤ Research & IPR workshop was organised on 7 <sup>th</sup> & 8 <sup>th</sup> June 2018 with Dr. John Bosco Balaguru Rayappan, Associate Dean (Research), Department of Physics, SASTRA Deemed University, Tirumalaisamudram, Thanjavur.
Revision of Text book for Bridge course	Text Book of “ <b>Communication Skill</b> “ was revised and updated for the Bridge course for 2018-19.
Internal & External Audit	Internal audit was conducted on 26.03.2018. External audit was conducted on 16.08.2018 for the academic year 2017-18.
Participation in National Mission	Adopted five villages under MHRD UBA 2.0 scheme and serving for societal development through Health, environment and life skill oriented consciousness programme
Awards for frequent Library Visits	To encourage library activities among students & faculty, the IQAC initiated to introduce awards “ <b>Illam vasagar</b> ” and “ <b>S. R. Ranganathan Award</b> ” for most frequent visitors.

\* Attach the Academic Calendar of the year as Annexure. : ANNEXURE I

2.16 Whether the AQAR was placed in statutory body      Yes       No

Management       Syndicate       Any other body

Provide the details of the action taken

<ul style="list-style-type: none"> <li>❖ Life Oriented Programmes</li> <li>❖ Environmental Initiatives</li> <li>❖ The existing course were upgraded</li> <li>❖ New programmes were introduced</li> <li>❖ Innovative teaching strategies were adapted</li> <li>❖ Extension activities centralising social concerns were organized.</li> </ul>
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**Part – B**  
**CRITERION – I**

**1. Curricular Aspects**

## 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	4	---	---	---
PG	11	---	---	---
UG	15	---	---	---
PG Diploma	1	---	---	---
Advanced Diploma	---	---	---	---
Diploma	5	---	---	---
Certificate	21	---	---	---
Others M.Phil	4	1	---	---
<b>Total</b>	<b>61</b>	<b>1</b>	<b>---</b>	<b>---</b>

<b>Interdisciplinary</b>	---	---	---	---
<b>Innovative</b>	---	---	---	---

<b>IGNOU</b>				
<b>Diploma Programmes</b>	4	---	---	---
<b>Certificate Programmes</b>	9	---	---	---
<b>Bachelor's Degree Programmes</b>	4	---	---	---
<b>Master Degree Programmes</b>	3	---	---	---

## 1.2 (i) Flexibility of the Curriculum: Choice Based Credit System (CBCS)

## (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	41
Trimester	---
Annual	21

- 1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*  
 Mode of feedback : Online  Manual  Co-operating schools   
 (for PEI)

The feedback system practised in the college is very effective and useful for quality maintenance. IQAC and the Feedback committee arrange to receive feedback from all stakeholders. A software has been developed by the department of Computer Science for Feedback analysis. The feedbacks are analysed and scrutinised by the IQAC and submitted to the Principal.

The Principal takes action on whatever is feasible and within her limits. The other suggestions are placed before the Management Council for its appropriate decisions.

Feedback regarding syllabus, question paper and evaluation are communicated to the Parent University with suitable recommendations.

The students are asked to give their feedback on syllabus coverage, teaching methodology, amenities provided, library facilities etc. Suggestion boxes are placed at important places. The Vice Principal (Academics) scrutinizes the feedback on teachers and takes necessary action.

The feedback by the students on the quality of teaching is adequate and encouraging. The following are the details of feedback on faculty members for the year 2017-2018:

ODD SEMESTER		EVEN SEMESTER	
90 % and above	35 %	90 % and above	33 %
71% - 90%	19 %	71% - 90%	22 %
51% - 70%	13 %	51% - 70%	13 %
31% - 50%	16 %	31% - 50%	19 %
10% - 30%	15 %	10% - 30%	10 %
0% - 9%	2 %	0% - 9%	3 %

The classification and analysis of feedbacks on the quality of teaching with necessary suggestions are submitted to the Principal for follow up action.

*\*Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, M.Phil., Social Work
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## CRITERION – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
143	129	02	12	-

2.2 No. of permanent faculty with Ph.D.

Ph.D - 36 Pursuing - 29
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
59	59	-	-	-	-	-	-	59	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

3	7	6
---	---	---

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	83	15	-
Presented papers	175	28	-
Resource Persons	1	2	24

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Flipped Class, Online Coaching, Class Test, Behavioural Test
- Mind map, Multi -media Learning
- Case study, Group Discussion, PPT Presentation, Collaborative problem solving, Glossary codes.

- One minute test, Round table NPTEL Videos.
- Think Pair Share, Project based learning, HR Games, Individualisation
- Ethos apps, CARE Book, mnemonic words
- Creative Thinking Skills, Way to infer, Comprehensive Skills
- LSRW Skills, Shared Experience
- Flexible and Clear course Design
- Activity based learning
- Animation, e-books, 5Q roadmap
- Lab to land activity
- Website creation
- Open Book Test, CIA, Multiple Choice
- Institute Industry Interaction
- Virtual Class & E-Assignment
- Activity based teaching like Role- play, Com-trip, E-Show
- Extension programme

2.7 Total No. of actual teaching days during this academic year

200
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As the college is affiliated to the Bharathidasan University, no changes could be made in the system of Examination and Evaluation. However, CIA marks are allotted based on Class Tests, Open Book Test, Creative activities, Online multiple choice question, Apptitude, CIA, Seminar, Animation, e-books, NPTEL classes.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

5	-	6
---	---	---

2.10 Average percentage of attendance of students

96%
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## 2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	No. of Students Pass	Division					
			Distinction	I Class	II Class	III Class	Pass %	
B.Com		108						100
B.Com (CA)	Commerce	55	55	11	37	7	-	100
B.B.A.	B.B.A	54	50	3	47	-	-	93
B.A	English	108	108	1	95	13	-	100
	History	5	5	-	5	-	-	100
B.Sc.,	Maths	221	221	122	99	-	-	100
	Physics	82	80	28	52	-	-	98
	Chemistry	47	43	8	35	-	-	91
	Biotech	43	41	24	17	-	-	98
	CS	55	55	21	34	-	-	100
	IT	56	54	32	15	01	-	96
	FT	44	44	7	10	10	17	100
HA	39	39	12	22	5	-	100	
BCA	BCA	132	132	19	113	-	-	100
<b>Total</b>		<b>1049</b>	<b>1035</b>	<b>305</b>	<b>643</b>	<b>65</b>	<b>17</b>	<b>-</b>
M.Com	Commerce	24	24	20	04	-	-	100
MSW	Social Work	2	2	2	-	-	-	100
M.A .,	English	28	22	1	21	-	-	75
M.Sc .,	Maths	47	47	18	29	-	-	100
	Physics	26	16	2	14	-	-	65
	Biotech	3	3	1	2	-	-	100
	CS	40	40	38	2	-	-	100
	FT	7	7	7		-	-	100
<b>Total</b>		<b>177</b>	<b>161</b>	<b>89</b>	<b>72</b>	<b>0</b>	<b>0</b>	<b>-</b>
M.Phil.,	Commerce	6	6	6	-	-	-	100
M.Phil.,	English	11	11	5	6	-	-	100
M.Phil.,	Maths	11	11	11		-	-	100
M.Phil.,	Physics	2	2	-	2	-	-	100
<b>Total</b>		<b>30</b>	<b>30</b>	<b>22</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>-</b>

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning process :

At the beginning of the academic year two orientation programmes and two research workshop were conducted for the faculty members on the recent trends in teaching

methodology. The IQAC also offers necessary guidance for the staff on teaching and learning. The SALP (Remedial Teaching) programme is constantly monitored by IQAC. The members of the IQAC also pursue the performance of the students in the class tests and CIA examinations and hold discussions with the class mentors, if necessary. A large number of students and faculty joined online NPTEL courses. Two of the faculty have completed the course successfully while the others are pursuing. The IQAC also takes up internal academic audit every year. The annual external audit is organised by the IQAC. The outcome and the suggestion of the external audit are also discussed with the HODs in the regular meetings of the IQAC.

### 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	114
Faculty exchange programme	-
Staff training conducted by the university	6
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc.	38
Others	3

### 2.14 Details of Administrative and Technical staff

<b>Category</b>	<b>Number of Permanent Employees</b>	<b>Number of Vacant Positions</b>	<b>Number of permanent positions filled during the Year</b>	<b>Number of positions filled temporarily</b>
Administrative Staff	12	-	-	-
Technical Staff	15	-	-	-
Others	80	-	04	-

### CRITERION III

#### 3. Research, Consultancy and Extension

##### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC encouraged the faculty and students to participate in national missions such as Swatch Bharat internship and Unnat Bharat Abhiyan in order to facilitate extension activities in the adapted villages.
- IQAC organised a programme to faculty on PART I- SET and NET examinations to promote teachers' quality.
- IQAC suggested members of the faculty to participate in online courses conducted by NPTEL, MOOC etc.
- IQAC also recommended for escalating the number of books in the library through CSR fund received from Oil and Natural Gas Corporation [ONGC].
- IQAC appointed permanent teaching faculty for competitive examination coaching centre based on the feedback received from the students and organised soft skill development training to the final year students.
- IQAC organised the annual internal and external academic audit on 26.03.2017 and 16.08.2018 respectively.

##### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	04
Outlay in Rs. Lakhs	-	-	-	22,90,29,824.00

##### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	3
Outlay in Rs. Lakhs	-	-	-	2,32,325.00

##### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	40	25	-
Non-Peer Review Journals	49	-	-
e-Journals	17	-	-
Conference proceedings	-	47	-



3.5 Details on Impact factor of publications:

Range 2.114-5.33    Average 3.491    h-index 6    Nos. in SCOPUS 5

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

<b>Nature of the Project</b>	<b>Duration Year</b>	<b>Name of the funding Agency</b>	<b>Total grant sanctioned</b>	<b>Received</b>
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored		Oil & Natural Gas corporation, Karaikal	16,05,513.00	16,05,513.00
Projects sponsored by the College/University	2017-18	Management Bon Secours College for women	7,94,644.00	7,94,644.00
Students research projects <i>(other than compulsory by the University)</i>	6 months	TNSCST, Chennai	47,500.00	47,500.00
Any other(Specify) Conference/ Seminar/ Popularization of science activities/ Workshops/ Competitive Examination Centre	2017-18	TNSCST & NCSTC, Chennai	20,000.00	20,000.00
		ICMR, New Delhi	90,000.00	90,000.00
		ICHR, New Delhi	1,00,000.00	1,00,000.00
		ONGC, Karaikal	10,16,949.00	10,16,949.00
		Ministry of Social Defence	7000.00	7000.00
		National Commission Mission	24,742.00	24,742.00
		Unnat Bharat Abhiyan 2.0(UBA), MHRD, New Delhi	50,000.00	50,000.00
<b>Total</b>			<b>37,56,348.00</b>	<b>37,56,348.00</b>

3.7 No. of books published i) With ISBN No. 8 Chapters in Edited Books 3

ii) Without ISBN No. NIL

3.8 No. of University Departments receiving funds from

UGC-SAP NIL CAS NIL DST-FIST NIL

DPE NIL DBT Scheme/funds NIL

3.9 For colleges Autonomy NIL CPE NIL DBT Star Scheme NIL

INSPIRE NIL CE NIL Any Other (specify) NIL

3.10 Revenue generated through consultancy Rs. 32,000.00/-

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	3	10	1	-	2
Sponsoring agencies	Management	ICMR, ICHR, TNSCST, NCSTC, Ministry of Social Defence & Heritage foundation, NCM	Management	-	Management

3.12 No. of faculty served as experts, 20

3.13 No. of collaborations : International 1 National 1 Any other 2

3.14 No. of linkages created during this year 15

3.15 Total budget for research for current year in lakhs :

From Funding agency Rs. 16,53,013.00/- From Management of University/College Rs. 7,94,644.00/-

Total Rs. 24,47,657.00/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

**Awards/ recognitions received by faculty of the institute in the year(2017-18)**

International	National	State	University	Dist	College
02	06	-	-	-	-

3.18 No. of faculty from the Institution

**Who are Ph. D. Guides?**

**Students registered under them**

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events: (Total Nos. 200)

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level	NIL	State level	NIL
National level	NIL	International level	NIL

3.25 No. of Extension activities organized

University forum	NIL	College forum	53
NCC	NIL	NSS	32
		Any other	15

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

The institution has the responsibility of serving the community through extension, which is a core value to be demonstrated by institutions.

As a part of the Women’s Day celebrations, 500 students and 50 staff members of our college in association with Lions club and Inner Wheel organised an awareness campaign on impact of Cleanliness at Rajahs Mirasuthar Govt. Hospital, Thanjavur. To pay reverence to women centenarians, ten of them were honoured with Yogini award and about 4000 students & 150 faculties have done patha pooja to sensitize the young generation about the wholesome life experience of the pioneers. This is the first instance in TamilNadu that students constructively responded to a social practice of today’s importance.

In order to create awareness on preventive measures of Dengue fever, Bon Secours College for Women, Thanjavur organized a programme on providing Nelavembu Kasayam to 4000 students, 150 staff members of our college with the guidance of Dr.A. Sharmila Beham, Assistant Medical officer, Govt. Hospital, Orathanadu on 16.09.2017.

As a participating Institute in Unnat Bharat Abiyan 2.0, a flagship programme launched by MHRD, New Delhi, for the development of Villages in terms of Science and technology in which 100 students were involved in taking Village Survey and household survey. They actively participated in Grama Sabha meeting and involved in cleaning campaign, tree plantation, awareness on smart health management and practices.

Fifty students actively took part in Swatch Bharat Student Summer Internship Programme and spent 100 hours in a village to insist sanitation practices, solid waste management through rally, street play, activity campaign etc.

## I. Extension Activities by NSS

### **22.06.2017: Competition for yoga day**

On international Yoga day, NSS conducted various competitions based on the theme “Yoga Vazhuvu Tharum Yoga” in which around 150 students participated.

### **23.06.2017: Workshop on Yoga day Celebration**

To Commemorate the International Yoga day, NSS team organized a workshop on “Importance of Yoga in Human life” for the NSS volunteers. Mrs.K.Janagasoundarvalli and Mr.M.Chandru from Vethathri Maharishi group have given the yoga practice to the students.

### **05.07.2017 : NSS volunteers as Campus Ambassador**

Ms. N. Nisha Deenu, NSS programme officer attended the meeting along with the NSS volunteers R.Keerthana and R.Monika which was organized by Mr.R.Thangaprabakaran, Thasildhar, Thanjavur. In the meeting, our 50 NSS volunteers were appointed as Campus Ambassadors and underwent training for online registration.

### **11.07.2017: Rally for observation of World Population Day**

In order to observe the World Population Day, District Collector of Thanjavur district arranged the awareness rally from Thanjore Junction to RMH, in which around 100 NSS volunteers actively participated in the rally along with the NSS Programme officer Ms.S.Meena to create awareness about population.

### **12.07.2017: Awareness Lecture on Voters Right**

The NSS units of Bon Secours College organized an awareness lecture regarding addition of name in voters list. Ms.Fairose Beham, RI and Mr.R.Vijayendran,VAO, Thanjavur, explained the importance of Voters ID and demonstrated how to apply for voters identity card. All the participants benefitted from this lecture.

### **20.07.2017 Programme on Tree Plantation**

NSS organized saplings programmes in our HOPE areas (Kolangarai, Vilar Village) as per Governor’s recommendation on “One student, One tree” slogan.

### **27.07.2017 Rally For Memorial Day of Dr.APJ.Abdul Kalam**

In commemoration of Dr.A.P.J Abdul Kakam’s memorial day, 150 NSS volunteers set out on a rally from Thanjavur junction to old collector’s office. The rally was started with flag hoisting by Dr. Baskaran Vice- Chancellor of Tamil University.

### **31.07.2017: Awareness Lecture on Importance of Education**

In order to celebrate the world education day, NSS units organized Awareness lecture on “Importance of Education” to our Drivers and conductors. Mr.R. Karthikeyan, Professor of

English had given a talk to them. In his talk, he expressed many views and benefits of education which enable all the spectators to preserve all the glimpses for next generation.

### **15.08.2017 Independence Day Celebration**

75<sup>th</sup> Independence Day celebration was organized in our College with Flag Hosting at 7.00 am. Sr.Salath, Transport Manager delivered a valuable Independence Day message. NSS Volunteers gave an inspiring Speech on Independence Day. All the NSS volunteers participated in tree plantation in the college campus.

### **20.08.2017 Tulsi (Indian Basil) Sapling Distribution**

To conserve nature and to promote the importance of Tulsi which has multiple health and environmental benefits, our NSS unit distributed 4000 Tulsi saplings to the student community of Bon Secours College for Women. It has proven medicinal properties, which help to purify the environment.

### **21.8.2017 Valamana Vazhvu Tharum Yoga**

Around 4000 students of Bon Secours College for Women, faculties and non teaching staff members participated in this program. Mr.Karthikayan Asst .Prof .of English emphasized the need for yoga practice for a healthy and a holistic lifestyle. He also explained about the history, different types and benefits of yoga. He also talked about certain important tips that have to be kept in mind before, during and after the yoga practices. NSS volunteers demonstrated the various yoga steps including yoga, pranayam and meditation.

### **26.8.2017 Women Safety Rally**

In association with Inner Wheel Clubs of India, South Zone organized a rally to focus on “Women Safety” in the Headship of Mrs.UshaNandhini. President of Inner Wheel club. Rally started from Medical College road and end at Athupallam.50 students of Our NSS units along with NSS programme officer participated in the rally.

### **26.08.2017 Mother Theresa’s Birthday Celebration**

Mother Theresa Foundation, Thanjavur organized an Exhibition on the life history of Mother Theresa. Dr.Sr.Victoria, Principal, Bon Secours College and around 200 students from our NSS unit participated in the exhibition. The exhibition was inaugurated by Tamil University Vice Chancellor Dr.G.Bhaskaran. This Exhibition helped the Students to know more about St. Mother Teresa and her compassionate, saintly life.

### **29.08.17 Crisis Intervention**

NSS units organized a special awareness programme on “How to Live”. The motto of the programme is to create awareness on how to face the situation when there is a crisis in one’s personal life. Mrs.Sheela, parent of our student shared her personal experience and she has

witnessed among the students community. She also motivated the students to acquire self discipline and self respect in the society.

NSS Conducted awareness Programme on “How to lead healthy life and Navathaniya Unavu Vagigal” to the students community of Bon Secours College for women Ms Meera Priya, NSS volunteer shared the significance of natural foods.

### **30.8.2017 Old Age Home Visit**

About 75 NSS students and NSS Programme Officers, Ms.S.Meenakshi and Ms.N.Nisha Deenu visited the Hosanna Old Age Home situated in Pookara Street. NSS students conversed with them actively and shared their views and personal life. NSS students presented them gifts and made them happy.

### **04.09.2017 : Seminar on Road Safety**

Vasantham Lions Club and the NSS units of Bon Secours College for Women jointly organised a awareness programme on road safety week. The debate was conducted by Mr.Puthumaibalakrishnan, the Chief Traffic Officer, Pondicherry and also he rendered a lecture on “Measures for Road Safety” to all the NSS students.

### **16.09.2017: Dengue Awareness Programme**

In order to create awareness on preventive measures of Dengue fever, Bon Secours College for Women and NSS, Thanjavur jointly organized a programme on providing Nelavembu Kasayam to 4000 students, 150 staff members of our college with the guidance of Dr.A. Sharmila Beham, Assistant Medical officer, Govt. Hospital, Orathanadu. This programme was presided over by Dr.Sr. D. Victoriya, the Principal of our college.

NSS organized a special lecture on “Dengue Awareness” for NSS students. The Lecture was given by Ms.A.Denis Rani, Head, Dept. of Hospital Administration, Bon Secours College for Women, Thanjavur.

### **22.09.2017: Awareness Programme on Duchenne Muscular Dystrophy**

NSS Programme Officer Ms. K.Kalpana and Student volunteers attended the awareness Programme on “Duchenne Dystrophy”. Dr.B.R. Lakshmi, MDC, Care research delivered a speech on “Rendering service to the children affected with Duchenne muscular Dystrophy”.

### **22.09.2017: Clean India Campaign**

As part of the NSS regular activity, around 100 NSS volunteers actively participated in the rally from Big temple to Arranmanai to create awareness about cleaning the public places. This awareness camp was organised by the Government of India, Archaeological survey of India circle, Chennai “Swachhta Pakhwada” under Swachhta Bharath Abiyan. Officials from Big temple Mr.Mathavan & Intalk secretary Mr. Muthukumar headed this programme.

### **27.09.2017 Dengue Awareness Programme In Hope Areas**

The NSS unit, Bon Secours College for Women, Thanjavur, organised an awareness programme on Dengue fever for the villagers in hope areas (Kollangarai and Vilar.) and distributed nelavembu kasayam. The NSS volunteers had an active interaction with them and educated them about the preventive measures.

Our NSS Volunteers along with the programme officers Ms.S.Meenakshi, and Ms.N.Nisha Deenu actively participated in the cleaning of public places and waste water management in the Hope areas. They also helped the scavengers to keep the place clean and tidy.

### **07.10.2017 Participation in the Seminar**

Around 100 NSS volunteers attended the “Sensitization Seminar on Ageing for College Students” organized by PG Department of Social Work, Bon Secours College for Women, Thanjavur in association with with Heritage Foundation, New Delhi and National Institute of social defence, New Delhi.

### **07.10.2017 Orphanage Visit**

The NSS unit organized a visit to the orphanage, Mother Theresa Anbu Illam, Mother Theresa foundation, Madhakottai, Thanjavur. Around 100 NSS volunteers along with the NSS programme officers Ms.S.Meenakshi , and Mrs. B.Anuradha participated in the event. NSS volunteers had an active interaction with the children and conducted various events. They donated stationery items and snacks to the children. The innocent children, jumped in joy when the NSS term had an interaction with them. NSS Volunteers felt contented with the joy of giving and expressed their deep sense of gratitude to the college for arranging this journey towards humanity.

### **11.12.2017 World AIDS Day**

An awareness programme on AIDS was organised. Chief guest Dr.Rani, delivered a speech on AIDS and the preventive measures. She also emphasised how to care the AIDS patients.

### **13.12.2017 Human Rights Day**

Human rights day was celebrated. The Chief Guest Ms.P. Shanthi, delivered a speech on “Legal system and Human rights”. This speech illumined the NSS volunteers about the benefits of Human Rights commission.

### **09.01.2018: Road safety Week**

NSS student Ms.D. Keerthana Dept. of Chemistry delivered an awareness speech on road safety and NSS unit presented a thematic a mime. This awareness contributes its efforts to foster road safety knowledge and focus on the drivers, riders and pedestrians.



### **18.01.2018 & 19.01.18: National Voters Day Competitions**

To create awareness among the students about the importance of National Voters day, NSS units conducted various competitions such as drawing, poet writing essay writing, rangoli and speech for the students in the theme on “The Responsibilities of the Voters”. Winners were honoured by Mr. A. Annadurai , I.A.S., District Collector, Thanjavur.

### **22.01.2018: Awareness Rally for violence against Women**

As a part of NSS regular activities, around 150 NSS students along with Mrs.B.Anuradha NSS programme officer and the department of Social Welfare & Nutritious Noon Meal Scheme jointly organized a rally from Railway Junction to Kunthavai Nachiyar Govt. Arts College. Women Welfare Programme Officer Mrs. Indhubala, Mrs. I. D. Rajam,. Social welfare officer and Advocate S. Revathiraji rendered a speech on “Violence against Women”.

### **25.01.2018: Rally on National Voters Day**

Owing to the National Voters Day, Mr. A. Annadurai , I.A.S., District Collector, Thanjavur. initiated an awareness rally from Thanjavur junction to Sangeetha Mahal . As a part of the NSS regular activity, around 150 NSS volunteers actively participated in the rally along with NSS programme officers Ms.K.Kalpana and Ms.N. Nishadeenu to create awareness about the responsibilities of the voters.

### **17.02.2018: Awareness lecture on Cancer**

The NSS units of Bon Secours College, TamilNadu Dr. Sivanthi Athithanar group and Vishnu Cancer Centre, Thanjavur jointly organised an Awareness lecture on Cancer to the NSS volunteers. Dr.S. Marimuthu, Surgical oncologist, Dr. X. Thomson Jeyakumar, Dr. J. Uma Brindha,Gynaecologist and Mrs. Sangeetha Managing director, Vishnu Cancer centre delivered a speech. They motivated the students to stay healthy and shared their views on cancer awareness and its prevention.

### **22.02.2018: NSS Students Participation in Intercollegiate Competition**

Nighteen NSS volunteers of our college participated in an intercollegiate competition CHAM- 2018 at St.Joseph College, Trichy. Ms Kamalaveni and group received first prize in singing competition, Ms. Jayabharathi and Vaitheeswari won I<sup>st</sup> prize for debate and S. Rukshana Banu won 3<sup>rd</sup> prize in Speech competition.

### **28.02.2018: Awareness and Cleaning Campaign in Raja Mirasudhar Hospital**

In order to celebrate the National Science day, NSS units, all Science departments and Rotary Club of Thanjavur jointly organized an Awareness and Cleaning Campaign in Raja Mirasudhar Hospital on “Preservation of Nature is the key role to Development of Science”. Around 200 NSS volunteers participated in the Campaign. Prof. M.S. Jayakumar, Principal,

Thanjavur Medical College, Mr.N. Sakthivel, District Revenue Officer, Thanjavur, Dr. Gnanaselvam, RMH, Thanjavur, Dr. Usha, Station Medical officer, RMH, Thanjavur and Rtn. M.S.Asif Ali, Rotary Club of Thanjavur participated and inaugurated the programme.

NSS volunteer Ms. Mugi priya II B.Sc., FT participated as a chief guest in special camp which was organized by NSS units, Kunthavai Nachiyar Govt. Arts College (Autonomous), Thanjavur at Kalimedu village. She explained about tailoring and embroidery to the villagers as well as the NSS volunteers.

**21.06.2018: World Yoga Day**

The programme was inaugurated by Mr.R.Sundharam, Yoga trainer, Ms.T.Jayanthi, trainer of Eisha Yoga Centre, demonstrated asanas. All the participants performed yoga well and got hold of awareness about benefits can be achieved through yoga.

**An assortment of Extension activities by the Departments**

S.No.	Department	Date	National Days	Events	Place
1	PG &Research Department of Physics & Chemistry	15.02.2018		Awareness on Radiation hazards and Toxicity	Govt. Primary school, Achudhapuram, Thanjavur
2	PG Department of Chemistry	23.02.2018		SUPW	SHGs, Housing unit Board, Tamil University, Thanjavur
3	PG &Research Department of Botany & Biotechnology	05.06.2017		Environment Day Awareness programme on Global warming	St.Joseph's Matriculation School, Thanjavur
		08.07.2017		Awareness on Dengue	Villar, Kandithampattu, Thnjavur
		10.08.2017		Healthy diet for kids	Govt. Middle School, Villar, Thanjavur
		12.09.2017	Month for PCOS Awareness	Stress management for PCOS women	Rajahs Mirasuthar Govt.Hospital, Thanjavur
		12.10.2017	Breast Cancer Awareness month	Awareness on Breast Cancer-SHG	SHGs, Tholkappiyar Square, Thanjavur

		28.12.2017	Herbal plant cultivation	SHGs, Quethey millath Nagar, Thanjavur	
		10.02.2018	Organic farming	SHGs, Kalaignar Nagar, Thanjavur	
		15.03.2018	Value added Food product preparation	SHGs, Tholkappiyar Square, Thanjavur	
		20.03.2018	Reuse of plastics	SHGs, Quethey millath Nagar, Thanjavur	
		10.04.2018	Summer Health awareness camp	SHGs, RMS Colony, Thanjavur	
		20.05.2018- 10.06.2018	UBA Grama sabha, Meeting, village survey	Villar, Pudhupattinam, Kandithampattu, Uchimancholai and Pottuvachawadi	
4	PG Department of Computer Science, BCA & Information technology	30.11.2017	Computer Security Day	Awareness on role of ICT in Education	St.Joseph's Matriculation School, Thanjavur
		Aug-Nov-2017		Freeship certificate course on DTP Course	Mother Theresa Foundation, Thanjavur
		02.12.2017		Towards zero computer illiterates Among School students	St.Michael's Matriculation School, Thanjavur
		18.01.2018 & 19.01.2018			Training on e-banking and online transaction
5	PG & Research Department of Mathematics	18.08.2017		Training on Differential & Integral calculus	UAAT Higher Sec.School, Ammapet, Thanjavur
		21.02.2018		Training on smart tips to learn mathematics	Govt.High School, Poovathur
6	Department of Fashion technology & Costume	22.08.2017		Training on Basic fashion sketching	St.Joseph's Girls Hr.Sec. School, Thanjavur

	designing	15.10.2017	Skill development on Basic Embroidery	SHGs, Vilar
		16.12.2017	Skill development on Aari and Zardosi work	SHGs, Vilar
		17.02.2018	Training on Pencil shading	St.Joseph's Girls Hr.Sec. School, Thanjavur
7	Department of Hospital Administration	11.08.2017	Awareness on nosocomial infections	General Ward RMHospital, Thanjavur
		24.08.2017	Health education on personal hygiene	Adapted villagers
		15.09.2017	Awareness programme on nutrition and dietetics	St.Joseph's Girls Hr.Sec. School, Thanjavur
8	PG & Research Department of Commerce	13.12.2017	Awareness programme on Social issues	Adapted Villagers, Kollangarai, Thanjavur
		16.12.2017	Awareness programme on E-Transaction	Adapted Villagers, Puthupattinam
		27.01.2018	Awareness programme on E-Transaction	Adapted Villagers, Plankanchavadi
9	Department of History	23.12.2017	Awareness on Conservation and preserversion of ancient monuments	Sithannavasalkovil
		10.02.2018& 12.02.2018	Awareness on Conservation and preserversion of ancient monuments	Pudukottai palace and Big temple Thanjavur
10	Department of Social work	06.09.2017	Awareness on Alcoholism	Transport department, BSC, Thanjavur
		06.09.2017	Awareness on Environment Protection	Govt.High School, Anna Nagar Thanjavur
		07.09.2017	Awareness programme on Nutrition and diet	Old age home residents, Thanjavur

		02.10.2017	Awareness programme on Self Assessment	SHG, Koothancherry
		03.10.2017	Awareness programme on Hygiene and first Aid	Nambikaiyahan, MR Home, Trichy
		03.10.2017	Skill development Programme	MR Home, Trichy
		04.10.2017	Awareness programme on Health and Hygeine	CSI Day care centre Thanjavur
		05.10.2017	Awareness programme on Food and Nutrition	CSI Day care centre Thanjavur
		25.01.2018	Awareness programme on Child care and nutrition for mothers of anganvadi	Vilar, Thanjavur
		26.01.2018	Awareness programme on importance of education and health	SHGs,Ayakudi
		31.01.2018	Awareness programme on Alcoholism	Adapted Villagers
		08.02.2018	Awareness programme on women empowerment	SHGs, Ayakudi
		08.02.2018	Awareness programme on Alcoholism	Adapted Villagers
		09.02.2018	Awareness programme on Hygiene and moral values	St.Michael's Home, Thanjavur
		13.02.2018	Programme on self motivation	SHGs,Vilar
		15.02.2018	Awareness programme on women health issues	Adapted Villagers
11	PG & Research Department of	11.09.2017	Awareness programme on Communicative Skill in Semi urban area	Govt.High School, Anna Nagar Thanjavur

	English	11.09.2017		St. Joseph's Girls Hr. Sec. School, Thanjavur
		04.10.2017		Orphage home Membalam Thanjavur
12	Department of Tamil	07.08.2017	Awareness programme on impact of social media	Bon Secours CBSE School, Pattukottai
		07.08.2017	Awareness programme on impact of social media	Sanjai nagar High School, Pattukottai
		10.08.2017	Awareness programme on Self motivation and facing examinations	RC Fathima Hr. Sec. School, Thiruvavur
		10.08.2017	Awareness programme on Self motivation and facing examinations	St. Joseph School, Athichanallur

### CRITERION – IV

#### 4. Infrastructure and Learning Resources

##### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.70	-	-	10.70
Class rooms	86	-	-	86
Laboratories	18	-	-	18
Seminar Halls	02	-	-	02
No. of important equipment's purchased (≥ 1-0 lakh) during the current year.	07	07	Mgt. & ONGC	14
Value of the equipment purchased during the year (Rs. in Lakhs)	-	18,43,113	-	18,43,113
<b>Others</b>				
Bus	27	03	Mgt.	30
Guest Room	01	01	Mgt. & Alumni	02
Sanitary Block	01	01	Mgt.	02

#### 4.2 Computerization of administration and library

The college library functions in a centralized location in a three storey building. The administrative office is computerized with SPRIT 2.13. The library has an automation package NIRMAL. DREAMS package is available on a separate LINUX server. The library has a barcode system and the books are issued through scanning.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books & Reference books	17547	---	4079	-	21626	-
e-Books	N-list, DREAMS, SMILES	---	---	31,35,000	---	31,35,000
Journals	57	1,35,190	27	3,30,176	84	3,30,176
e-Journals	6,000	---	---	---	6000	---
Digital Database	NIRMAL	---	---	---	---	---
CD & Video	310	---	40	---	350	---
Others Job Access With Speech (Braille Software)	1	---	---	---	1	---

#### 4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet WI-FI	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	308	231	20 Speed 2 MBPS	20	---	11	32	20
Added	11	---	---	---	---	---	3	8
Total	319	231	20	20	---	11	35	28

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Computer classes were taken for non – teaching and supportive staff. The awareness programme on Digi lock, MOOC, Swayam and NPTEL for the faculty members was organised

by computer science departments. Another awareness programme on NAD for the students was also organised by them.

4.6 Amount spent on maintenance in lakhs:

i) ICT	4.60
ii) Campus Infrastructure and facilities	134.92
iii) Equipment	30.73
iv) Others	20.16
<b>Total:</b>	180.37

#### CRITERION - V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Every year IQAC organises the Bridge course for 10 days for the new entrants to ensure the smooth transfer of students to new academic environment. Calligraphy Class was organised for students as well. The department also organises a three day orientation for the students of respective departments to acquaint them with all the support services available to them. Further the IQAC team interacts with the Student Council members regarding their progress. There are students representatives in many of the committees functioning in the college.

#### 5.2 Efforts made by the institution for tracking the progression

The following are the efforts taken by the college to keep track of the progression of the students:

1. **Mentor System:** There is a mentor for every 30 students who virtually follows every activity and attitude of the students and takes proper steps when necessary.
2. **Work Done Register:** Every class representative maintains the work done register which keeps record of the syllabus covered hour by hour by the teachers. The register is scrutinized by the Vice Principal.
3. **Parent Teacher Meet:** There are two parent teachers meeting every year. The parents meet the class mentor and get to know the progress of their daughters.



4. **Students Council Meet:** The Principal meets regularly the student's council members and the class representatives.
5. **Counselling Cell:** Counselling cell is actively functioning to solve the psychological problems of the students.
6. **Result Analysis:** After the publication of semester Examination results, it is analysed department wise in the HODs meet and remedial measures are taken to improve the progress of the students.

5.3 (a) Total Number of students

YEAR	UG	PG	Ph. D.	M.Phil.	MBA	Others
2017-18	3433	467	7	27	96	-

(b) No. of students outside the state 5

(c) No. of international students 2

Men

No	%
-	-

Women

No	%
4030	100

Last Year(2016-2017)						This Year(2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
497	302	5	3098	7	3909	67	294	1	3661	7	4030

Demand ratio 1:4

Dropout 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

In the year 2017-2018 Coaching Centre for Competitive Examination, was established within the campus. Visiting faculties are arranged to handle Competitive Examination Classes. The following is the list of visiting faculties.

No of Students beneficiaries	No of Classes taken	Name of the faculty	Grants Sanctioned	Sponsorship Received
67	64	<ul style="list-style-type: none"> <li>➤ <b>Mr. Prabhu, M.Sc., M.Phil.,</b> Asst.Professor of English Hindustan College</li> <li>➤ <b>Mr. Elango,M.A.,M.Phil.,L.L.B.</b> Lawyer,Trainer of CivilService, Member of CASS ResearchFoundation, Teacher in FoGoung Shan a Chinese Monk School, Delhi.</li> <li>➤ <b>Mr. Balachandar,M.A.</b> Asst.Professor of Economics Government Arts College Kumbakonam.</li> <li>➤ <b>Mr. Kannan,M.Sc., B.Ed.,M.Phil.,</b> Teacher, Government Higher Secondary School, Kumbakonam</li> <li>➤ <b>Mr. Sasikumar,M.A.,M.Phil.,NET</b> Dept. of History Asst. Senior Officer. Municipal Administration &amp; Water Supply, (Tamil Nadu Secretariat)</li> </ul>	From ONGC Rs.10,16,949/-	From ONGC System :19 Book: 220

No. of students beneficiaries 67

5.5 No. of students qualified in these examinations

NET <span style="border: 1px solid black; padding: 2px 10px;">-</span>	SET/SLET <span style="border: 1px solid black; padding: 2px 10px;">1</span>	GATE <span style="border: 1px solid black; padding: 2px 10px;">-</span>	CAT <span style="border: 1px solid black; padding: 2px 10px;">3</span>
IAS/IPS etc. <span style="border: 1px solid black; padding: 2px 10px;">-</span>	State PSC <span style="border: 1px solid black; padding: 2px 10px;">14</span>	UPSC <span style="border: 1px solid black; padding: 2px 10px;">-</span>	Others <span style="border: 1px solid black; padding: 2px 10px;">3</span>

5.6 Details of student counselling and career guidance

The problems like family issues, sibling problems, adolescence problems, inferiority complex, lack of concentration in studies, psychological problems, health problem related to stress etc., are very much prevalent among the students.

Students counselling and career guidance programme:

<b>Date</b>	<b>Title of the programme</b>	<b>Speaker</b>	<b>Total No of students attended</b>
05.10.2017	Scope and hope of outstanding opportunities	Dr. S. Balakrishnan Asst. Professor, VIT University Vellore.	197
07.11.2017 to 09.12.2017 & 09.01.2018 to 30.01.2018	Soft Skill Training & Career Guidance Training Programme.	Mr. Nayeem Khan, HR Manager, TCS Trainers, Chennai	458

5.7 Details of campus placement

<b>YEAR</b>	<b>On campus</b>			<b>Off campus</b>
	Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2017-18	2	170	39	240

5.8 Details of gender sensitization programmes

The college being an exclusively women’s college, there are a number of women related issues. Gender sensitization programmes are often organized at regular intervals. The counselling cell and legal Aid cell are very vibrant. There is a fulltime counsellor who is available throughout, for the students to meet her and discuss their problems. Besides regular moral classes, prayer services are conducted. Gender sensitisation club organises special programmes.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

<b>Type of Financial Support</b>	<b>Number of Students</b>	<b>Amount</b>
Financial support from institution	443	11,64,800
Financial support from Government	465	36,10,607
Financial support from other sources	366	7,89,000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- Smart classroom facilities
- Improve the canteen facility.

## CRITERION – VI

### 6. Governance, Leadership and Management

#### 6.1. State the Vision and Mission of the institution

##### VISION

To transform the women learners, especially the rural women to be physically, intellectually, emotionally, socially and morally healthy and to empower them to meet the challenges of the world tomorrow.

##### MISSION

Bon Secours College for Women is committed to excellence in helping students reach their full potential by developing their academic competency, critical thinking, civic responsibility and global awareness.

##### OBJECTIVES

- To empower women students by offering them quality education.
- To improve the status of the whole family by educating the girl students.
- To create awareness of moral values and mobilizing the girl students to work against social evils and discrimination of women.
- To inculcate a sense of appreciation for the most cherished cultural and traditional values of our country.
- To enable them reach global standards in tune with technological advancement.
- To impart creativity, divergent thinking and leadership quality.
- To stimulate students to be independent and self-determined.

#### 6.2 Does the Institution has a Management Information System

SPIRIT 2.13 takes care of various needs of Management Information System (MIS).

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3:1 Curriculum Development:

The curriculum is devised by the Parent University. However, to supplement, the college offers a number of skill based Diploma and certificate courses. Besides, our college is the District Study Centre for IGNOU. A variety of Diploma and Certificate courses are offered

by IGNOU also. The students are free to take up any Diploma and Certificate courses of their choice.

#### 6:3:2 Teaching and Learning:

The process of teaching and learning has been constantly changing every academic year to suit the changing trends in the field of higher education. In addition to regular Bridge course, department orientation, Peer Tutoring, Mentor System, seminars and conferences contribute to the effectiveness of teaching and learning. An hour per week is allotted for curriculum oriented activities. Guided by the staff members, the students involve themselves in creative activities.

#### 6:3:3 Examination and Evaluation

The college is affiliated to Bharathidasan University and hence it adheres to the Examination and Evaluation System of the Parent University. The department level unit tests, weekly tests and unannounced tests and the college level two CIA examinations and one pre semesters examinations were conducted as planned. In spite of the fact that 80% of the students are rural learners and 75% of them are from Tamil Medium of instruction, the college produced 97% results last year.

#### 6:3:4 Research and Development

One more staff member has been awarded Ph.D. last year in addition to the already existing 27 Ph.D. holders among the staff members. Three more members have submitted their theses and 27 more members are pursuing Ph.D. 39 M.Phil scholars have completed their course last year. Two full time and two part time candidates are doing Ph.D. in the Department of Social work and commerce. There is a separate research library to facilitate research. Research based FDP was conducted last year. Exclusive orientation programmes are conducted to acquaint staff members with the process of applying for minor and major projects. A total number of 74 proposals have been sent last year to various funding agencies to organise seminars and conferences and for minor and major projects

#### 6:3:5 Library, ICT and Physical Infrastructure/Instrumentation:

The management is highly supportive of improving the infrastructure facilities to cope with the increasing strength of the students every year. At the end of the academic year, the Principal consolidates the requests received from the departments, Library, Laboratories etc. and submits it to the management for its approval. During the last academic year, Rs.

7,02,88,606 have been totally spent on providing infrastructure facilities. Last year 1939 books, 21 Indian Journals, 11 International journals and 2 magazines were added to the existing stock of the library. **Twenty new computers were purchased for the laboratories Rs. 2,13,80,000 have been spent last year towards the upkeep and maintenance of infrastructure.**

6:3:6 Human Resource Management:

- Various academic activities are planned and coordinated under the overall supervision of the Principal.
- Teacher's performance is reviewed through Annual Confidential Reports. The practice of self-appraisal of teachers exists and information on teachers' performance is also obtained through self-appraisal proforma.
- The Principal regularly interacts with the HODs and teachers. Staff council meeting is conducted once in a semester and HODs meeting is convened every month and minutes are maintained.
- The college has efficient internal coordinating and monitoring mechanism, with decentralization of powers and shared responsibility.
- For good governance there are various committees like:
  - ✓ IQAC
  - ✓ Research & Development cell
  - ✓ Staff Welfare Committee
  - ✓ Student Welfare Committee
  - ✓ Magazine committee
  - ✓ Journal committee
  - ✓ Grievance Redressal Committee
  - ✓ Discipline committee
  - ✓ Library committee
  - ✓ Feedback committee
  - ✓ Examination committee
  - ✓ Placement committee
  - ✓ Extracurricular committee
  - ✓ Entrepreneur Development committee
  - ✓ Anti- Ragging committee
  - ✓ Legal Aid Cell
  - ✓ Documentation committee
  - ✓ Communication & Media committee

There is a strong internal coordination and cohesion among the departments and functionaries. Committees meet often to evaluate plans for the future.

The Academic calendar is formulated by the Principal, Vice Principals and HODs.

The academic and administrative planning move parallelly with the increasing needs and requirements of higher education. The college has evinced keen interest in making management fruitful.

The college is sensitized to strategic planning, teamwork, decision making and computerisation. The college ensures TQM at each and every step.

There is a grievance redressal mechanism which tries to resolve the problems faced by the teachers and students through open discussion. The Principal directly deals with the redressal of grievances. A suggestion box is placed for obtaining the opinions of the college community.

#### 6.3.7 Faculty and Staff recruitment

Staff recruitment takes place on the basis of merit. However priority is given to the alumni of the college. Qualified candidates are called for an interview. The selection panel consists of the Principal, Head of the department, IQAC coordinator and an external subject expert. Selected candidates are appointed on a permanent basis with two years' probation.

#### 6.3.8. Industry Interaction/ Collaboration

The college has MOUs with the following industries / institutions and universities.

- ✓ Tubingen University, Germany.
- ✓ Periyar Maniyammai University, Vallam, Thanjavur.
- ✓ Indian Bank, Main Branch, Thanjavur.
- ✓ ISYSWAY Technologies, Thanjavur.
- ✓ Sri Sevugan Annamalai College, Devakottai.
- ✓ Bon Secours Women Empowerment Centre, Pallathady, Vailankanni, Nagai Dt.
- ✓ Bon Secours College of Education, Vilar Bypass, Thanjavur.
- ✓ TMSSS, Mother Teresa Foundation, Siragugal, Margaret Social Service Society, Jeyendral, Anbalayam, Thanjavur De-addiction centre, Arigar Anna Sugar Mills, Thanjavur Spinning Mills & KRA, Keerthana, Vinothagan, MR and Meenakshi Mission Hospital, Thanjavur.
- ✓ AWE CARE Analytical & Research Laboratory, Erode.
- ✓ Indus Naturals, Erode.
- ✓ Bon Secours congregation, Thanjavur Province.
- ✓ Mother Theresa Foundation, Thanjavur.
- ✓ Parisutham Hotel, Thanjavur.



- ✓ Meenakshi Hospital, Thanjavur.
- ✓ Thamarai International School, Thanjavur.
- ✓ Muthu pipes PVT Ltd, Chennai
- ✓ TANBIO R&D SOLUTIONS( Periyar Maniyammai,Thanjavur)
- ✓ AMPHIGENE LABORATORY FOR RESEARCH,Thanjavur.
- ✓ Microsoft Office Specialization.

#### 6.3.9. Admission of Students

- ✓ The admission procedure is transparent.
- ✓ Admission to all under graduate courses is done with an aim to provide education to all women especially those coming from rural areas.
- ✓ Students from under privileged sections are given preference

#### 6.4. Welfare Schemes For

##### **Teaching**

- Financial Assistance for attending seminars.
- Leave concession, Reduction of work load & other facilities to the members who pursue research work.
- Employees Provident Fund facility.
- Festive Bonus & Gifts on special occasion.
- Honorarium through consultancy service.
- Concession towards of staff who are admitted in institution of Bon Secours Congregation.
- Leave, Special permission, OD and Maternity Benefits.
- Refreshment during Meetings.
- Uniform for staff.
- Staff tour

##### **Non- Teaching**

- Employees Provident Fund facility.
- Loan facility
- Festive Bonus & Gifts on special occasion
- Concession to wards of non – teaching staff who are admitted in institution of

Bon Secours congregation. Leave, Special permission and OD.

- Refreshment during meetings.
- Maternity Benefits.
- Uniform.
- Non – teaching Staff tour.
- Transportation

### **Students**

- Bon Secours coaching for competitive examination
- Students' Group Health Insurance.
- Book Bank Scheme.
- Management Scholarship, Endowment Scholarship, I Can Scholarship and Fee concession.
- Manna & SAFE.
- Special scholarship for differently abled and students proficient in Sports and games.
- Orphan adoption.
- Counselling Cell.
- Mentor system.
- Peer Tutoring System.
- SALP.
- Transportation.
- Earn While Learn Scheme
- Health Centre
- Placement Cell
- ICT
- Hostel
- Orientation Programme
- Bridge Course
- Department Library
- Grievance and Redressal

6.5 Total corpus fund generated : 60 lakhs

6.6. Whether annual financial audit has been done : **Yes**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/ No	Agency	Yes/ No	Authority
<b>Academic</b>	✓	Subject Experts	✓	IQAC, Principal
<b>Administrative</b>	✓	Thomas & Co	✓	Principal, Budget Advisory Committee, Bon Secours Congregation

Academic Audit for the year 2017-18 was conducted on 16.08.2018 by three subject experts from various institutions. The recommendations of the audit were duly considered for implementation.

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes - Yes

For PG Programmes - Yes

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As the college is affiliated to Bharathidasan University, the college cannot carry out any reforms. However, the university has introduced a few reforms like, the supply of transparency on demand, revaluation etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University encourages eligible colleges to opt for autonomous status

6.11. Activities and Support from Alumni Association:

The Alumni Association meets twice in a year-each one at the end of the semester. The Principal and all the members of the staff are present for the meeting. The Principal tells them about the growth of the college and progress of the students. The members of the

association share their experiences and offer their suggestions for the wellbeing of the college. They also suggest concrete plans and assure their support for academic growth and infrastructure facilities. The office bearers of the Association are invited for all the important functions of the college. They also serve as Chief Guests for the functions held in the college. A new spacious guest house is being built with the financial support of Alumni Association.

As year passed, the number of alumni increased. The social media like the whatsapp identified and brought together a large number of students. This led to the necessity of establishing different units of alumni association in Chennai, Coimbatore, Madurai and Trichy where a number of our old students are either employed or settled. The various units hold their annual meetings at their own convenience with intimation to the college. The main unit of the alumni association meets twice in a year at the college premises. The principal and other staff members attend the meeting. The alumni share their experiences and also often their suggestions for the welfare of the students and development of the college. They also suggest concrete plans and assure their support for academic growth and infra structure facilities.

The Alumni Association made a contribution of Rs. 20,00,000/- for the construction of a Guest House in the college. Further the initiative for the guest house taken by the alumni association. The president of the Association Mrs. Usha nandhini visits the college at regular intervals and also addresses the students during functions.

#### 6.12. Activities and Support from the Parent Teacher Association:

The Parent Teachers Association is functioning effectively in the college. The Association meets once in each semester. The parents are also allowed to meet the class mentors individually to discuss the progress of their daughters. If necessary, they can also meet the Principal. The suggestions and grievances expressed in the meetings are noted down for proper action.

The Parents also support very largely, the student support programmes promoted by the students themselves. The involvement of the students in the growth and development of the college is appreciable

#### 6.13 Development programmes for support staff

The work efficiency of the non-teaching staff is looked after by the office Superintendent and the Accountant

- Spoken English Classes.

- Prayer and retreat.
- Basic & Advanced Computer Literacy.
- Various competitions.
- Higher Education.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is situated in a rural setting. The campus is clean, green and plastic free. Drinking water facility is provided through R.O system. There is a Herbal Garden and there are 3521 trees in the campus. The college has implemented healthy practices in energy conservation and waste management. Some of the initiatives are as follows:

- Vermi compost pits have been set up in the campus for biodegradable waste.
- Use of Plastic is banned in the campus.
- Water recycling unit purifies the waste water, and the same is used in maintenance of the gardens and lawns in the campus.
- LED lights.
- Solar lights.
- Safe disposal of laboratory waste.
- Separate dustbins are colour coded for waste removal (Degradable & Non-degradable)
- Roof Gardening.
- Jute Files
- Mushroom Cultivation
- Horticulture.
- Herbal Garden.
- Plantation of Tulsi saplings.

### CRITERION – VII

#### 7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institutions. Give details.

Innovation is the process of teaching and learning about new trends and technology to cope with the upcoming demands and challenges. The following are some of the innovations introduced during the year:

1. **Green Chocolate** : On the occasion of College anniversary, saplings were distributed to students & Staff to create awareness to protect the environment. Further the students were asked to distribute saplings among themselves as green chocolates on their birthdays.
2. **“Padha Pooja”** : Women Centenarians were honoured with “Yogini Award” on Women’s Day.
3. **‘Smart Health Practices to Young Women’** : Awareness on Poly Cystic Ovarian Syndrome (PCOS) was given by the Gynaecologists to our students
4. **Creating Awareness & Precaution on Endemic disease** : As a precaution to avoid Dengue Fever, Nila Vembu extract was distributed to 4000 students, 250 faculties of our College and nearly 250 People among the public.
5. **Upgradation of Text Book** : Bridge course text book was revised and updated for First year UG Students.
6. **Shalom 2018** : A programme was organised to train and mould students to develop their life skills and soft skills to enable them to be righteous human beings.
7. **Ethos** : Education through Online System was implemented for teaching and learning practices for students.
8. **Unnat BharatAbhiyan**: As a participating Institute in Unnat BharatAbiyan, 100 students of our college were involved in taking Village Survey and household survey. They actively participated in Gramsabha meeting, tree plantation and awareness on smart health management and practices.
9. **Swachh Bharat Abhiyan** : Fifty of our students actively took part in Swachh Bharat Student Summer Internship Programme and spent 100 hours in a village to insist sanitation practices, defecation, solid waste management through rally, street play, activity campaign etc.
10. **International Yoga Day** : On International Yoga day, competitions were conducted based on the theme of “ValamanaVazhuvuTharum Yoga” in which around 150 students participated.
11. **Rally on World Population Day** : In order to observe the World Population Day, District Collector of Thanjavur district arranged the awareness rally from Thanjavur Junction to RMH, in which around 100 NSS volunteers of our college actively participated in the rally .
12. **Technical support** : Technical support and guidance were provided to the students from various organisations to carry out projects in their respective fields.

13. **Industrial/ Field visit** :Various departments participated in Industrial / field visit to acquaint themselves of the innovations in their respective fields.
14. **Endowment fund**: Fund is initiated for Sports and Cultural activities.
15. **Staff & Student Honorarium** : The staff who produced 100% result were honoured with a certificate and medal. Students and staff members with 100% attendance were awarded with a certificate.
16. The management offered to give 10 % of the research fund to the principal Investigator and core investigator.
17. A full time trainer Dr. T. Bharath, was appointed to inculcate character and value based academic training coupled with societal care in the minds of students to unleash the potentials in the direction of career growth, social and national development.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ Department wise workflow in detail was generated to identify the delay in the process if any. This increases the accountability by setting up individual responsibilities.
- ❖ Upgradation of Bon Secours Coaching Centre for Competitive Examinations
- ❖ Hours rendered for extension programmes
- ❖ Revision of salary for the teaching and non - teaching staff
- ❖ Advanced Equipment in the laboratories
- ❖ Large number of books added to the library
- ❖ Revision of Bridge Course text book
- ❖ Change in members of committee
- ❖ Spiritual and moral classes for all students

7.3 Give two Best Practices of the institution

**Best Practice I**

1. Title of the Practice

**Life oriented activities**

2. Goal

The college from the very day of its inception has been deep-rooted in its efforts to realise its Vision – to transform the women learners and to empower them to meet the challenges of the world tomorrow since most of the students are from remote and rural

areas. The management, the Principal and the staff as one, set up a goal to empower the students through life oriented activities, in addition to their academic accomplishments.

3. The context

The college invariably achieves near centum results in many departments every year. However, the college felt a need to prepare its students for a quality and value based life as many of them are from rural backgrounds. Hence we seized every opportunity to provide the students with life oriented activities.

4. Practice

Every year Novena for the Feast of our Lady of Bon Secours is celebrated from 4<sup>th</sup> to 13<sup>th</sup> August. During August 2017, the Novena was organised for 9 days with the following specific themes related to the modern youth.

**Theme :** Threats to modern youth through

- a. Cultural diffusion
- b. Mass Media
- c. Broken families
- d. Consumerism
- e. Emotional imbalance

The students emphasised the values of life and suggested ways and means to overcome this threat through talks, songs, skits etc. Shalom was another programme that was conducted in phases for all the students of the college to inculcate in their minds the moral and spiritual values of life. Twenty religious priests engaged the students in small groups through talks, PPTs and interaction and provided an insight into the realities of life.

The college observed all the importance days in the year such as Yoga Day, Science Day, Independence Day, Republic Day, World Literacy Day, World Ozone Day, Gandhi Jayanti, World AIDS Day, National Voters Day, Pongal, World Cancer Day, World Book Day, Women's Day etc. On every occasion, a renowned speaker from the related field addressed the students to provide them awareness and valuable suggestions.

5. Evidence of Success

We could observe changes in the behaviour and attitude of many of the students. There were also improvements in their studies.

6. Problems encountered

These life oriented activities cut short the teaching hours and the teachers had to manage with some special classes. However the students were very much interested and involved themselves in such activities.



## Best Practice II

### 1. Title of the Practice

#### **Environmental Initiatives**

### 2. Goal

Health is wealth. Environmental issues cause a lot of ill health and related problems. The College gives priority to environmental initiatives and organized many programmes to overcome it. so that the students can understand and also act as ambassadors to discern among the public the concept of environmental awareness and protection.

### 3. The context

The college is situated in a sprawling campus of 10 acres far from the town. There are 3800 trees inside the campus and some of them are medicinal. The campus is clean, green and plastic free. Large number of environmental initiatives are regularly taken up in the college such as waste water recycling, Herbal Garden, safe disposal of Laboratory waste, Vermi Compost etc. However, last year special and extra initiatives were taken up to drive home the importance and individual contribution by every student to environmental awareness and protection.

### 4. The Practice

A Workshop on Environment was organized for students on 23<sup>rd</sup> June 2017. Several groups of students were taken to nearby village Vilar for tree plantation. A seminar was organised for the students on the values of Tulsi plant and Tulsi saplings were distributed to all the students. On the very day 200 Tulsi Saplings were planted in the campus. Dr.A. Sharmila Beham addressed the students on cleanliness and hygiene. The students of NSS along with other students took out a rally under Swachh Bharat Abhiyan. The students also organised special programmes on health for nearby village people. Interested students were taken to Raja Mirasudar Govt. Hospital for Cleaning Campaign.

### 5. Evidence of Success

Contrary to the expectation, large number of students responded positively to the initiatives taken by the college. Large number of students turned out to participate in rallies and in cleaning campaigns.

### 6. Problems encountered and resources required

These programmes did not require any huge sum of funds. The faculty members and N.S.S. Coordinators had to spend lot of time in motivating the students.

### 7.4. Contribution to environmental awareness / protection

- ❖ Scientific Biodegradable Waste Management through Vermi compost pit
- ❖ Complete ban on Polythene Bags in Campus
- ❖ Digital Library
- ❖ Terrace Garden
- ❖ Tulsi Ball Preparation
- ❖ Hand Wash Basins
- ❖ Rain Water Harvesting
- ❖ Use of solar Panel for lights
- ❖ E-waste Management
- ❖ Waste water recycling
- ❖ Herbal Garden
- ❖ Safe disposal of Laboratory waste
- ❖ Awareness programme on Ozone Day
- ❖ Active member in EXNORA
- ❖ Involvement in Clean Thanjavur Movement
- ❖ Making paper bags
- ❖ Jute bags manufacturing
- ❖ Mushroom cultivation

7.5 Whether environmental audit was conducted ? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

**Strengths:**

- Every Department has separate association in building the academic Proficiency and extracurricular activities of the students in their respective areas.
- I CAN – promoting the quality of charity among students
- MANNA- Providing free meal to under privileged students
- SAFE – Financial Assistance for the needy students
- Digital Library
- Well stocked library
- Only Women College run by the congregation of Sisters.
- Only self-financed college in the town accredited with ‘A’ Grade by NAAC
- Qualified faculties

- Effective mentor system.
- Skill based certificate courses and diploma programmes.
- Student centred teaching-learning process.
- Quality and Value based education.
- Increasing number of research activities and programmes.
- Upgradation of departments to research level
- Large number of national and international level symposium/ seminars / conferences
- Improved Research laboratories
- More linkages and MOUs
- Industrial visits and Tours
- Excellent infrastructure
- More student support services
- Bon Secours Coaching centre for Competitive Examination
- IGNOU Study centre
- JAWS software for visually challenged staff and students
- Transport facilities to every far and near village
- Safe drinking water
- Separate sanitary block.
- Hostel within the campus
- Well laid games and sports field
- Elected student council
- Free and fearless feedback system.
- Supportive Alumni Association.
- Efficient administrative staff
- Earn while learn scheme
- Large number of students sponsored scholarships
- Very supportive Management
- Educating Moral & Spiritual Values
- Holistic development
- Eco friendly campus
- Promoting environmental consciousness

**Weakness:**

- Limited number of Ph.D faculties
- Few research projects.
- Limited number of placements.

**Opportunities:**

- “NaruviSangam”- promoting creative efficiency of faculties and students
- Honouring the Literarians and Promoting the society with ethical code of conduct by celebrating our traditional Pongal festival.
- Bon Fest -2017 - To Portray the skills and talents of our students
- Tie up with Tübingen University for students and staff exchange programme
- Interdisciplinary optional papers
- B.Ed Programme in the adjacent campus by the same Management
- Scope for developing leadership skills
- Training by TCS and other companies for spot recruitment
- Laboratory and Digital library to promote research
- Strengthening industry-institution linkage
- Resources and infrastructure to organize more national and international level conferences.
- Offering more training and development programs to teaching and non-teaching staff.
- IGNOU study centre
- Bon Secours centre for Competitive Examination
- University and College level diploma and certificate courses
- Communication and Research & Development cell
- Student Counselling Cell

**Challenges:**

- Procurement of Qualified staff members.
- English as a medium of Instruction for rural and backward learners.
- Lack of awareness towards the importance of higher education among students and parents.

**New Initiatives:**

- Advanced Equipments in labs
- Upgradation of Bon Secours centre for Competitive Examinations
- Increased number of books in Library

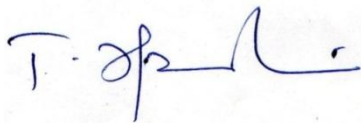
- Zero Plastic campus
- Encouragement towards “One student One Tree”
- New and innovative teaching methodology

**8. Plans of institution for next year**

**Future Plans**

The College thus marches ahead towards the goal to educate and empower the young women with the support of the Management and the staff. The further progress and focus of the college will be on the following lines :

- Upgrading all the departments to research level.
- More Minor & Major projects
- Online Certificate and Diploma Programmes for staff and students
- Concentration on spiritual & moral formation



Name : Prof. T. Joseph Pandian

*Signature of the Coordinator, IQAC*



Name: Dr. Sr. D. Victoriya Amalorpava Mary

*Signature of the Chairperson, IQAC*

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**ANNEXURE – I**  
**ACADEMIC CALENDER**  
**2017 – 2018**

<b>JUNE</b>	05.06.2017	Staff Orientation Programme
	06.06.2017	HODs & Staff Council Meeting
	08.06.2017 to 10.06.2017	FDP
	13.06.2017	College Reopens for Senior Students - II, III UG & II PG
	21.06.2017	I UG Classes Commence & Parents Meeting
	22.06.2017	Fresher's Day Celebration
	22.06.2017 to 24.06.2017	Orientation Classes
	27.06.2017 to 07.07.2017	Bridge Course
<b>JULY</b>	06.07.2017	I PG Classes commence
	07.07.2017	Student Council Election
	12.07.2017	Installation of Associations
	18.07.2017	National Workshop – Commerce
	22.07.2017	Sports day
	25.07.2017	National Workshop – Management Studies
	27.07.2017 & 28.07.2017	Bon Fest'17
	31.07.2017	I CIA
<b>AUGUST</b>	01.08.2017 to 03.08.2017	I CIA
	04.08.2017	Our Lady of Bon Secours – Novena begins
	10.08.2017	National FDP – Commerce
	12.08.2017	Our Lady of Bon Secours Feast Celebration
	18.08.2017	International Conference-Management Studies
	21.08.2017	MLNthNk gs;S ghLNthNk- Cultural Competition –Tamil
	24.08.2017	Sci-Fest - Phy, Che, Biotech
	29.08.2017	National FDP- CS,CA, IT
	30.08.2017	International Symposium - Commerce
	31.08.2017	Mathstar – Technical Competition – Mathematics
	01.09.2017	M.Phil. Classes Commence

<b>SEPTEMBER</b>	04.09.2017	I Can - I Phase
	05.09.2017	Teacher's Day
	07.09.2017	COMFEST – Commerce
	08.09.2017	World Literacy Day – NSS
	11.09.2017 to 19.09.2017	II CIA
	16.09.2017	World Ozone Day –Physics Departments
	20.09.2017	RENOVA- CS,CA & IT
	20.09.2017 to 23.09.2017	Tour - Physics & Chemistry
	21.09.2017	Workshop – English
	22.09.2017	BIZ SPARK- Management Studies
	25.09.2017 & 26.09.2017	National Workshop - Biotech, HA
	25.09.2017 to 28.09.2017	Tour – English
	26.09.2017 to 29.09.2017	Tour -CS, CA & IT
	27.09.2017	Workshop – Mathematics
	<b>OCTOBER</b>	04.10.2017
13.10.2017		Pre-Semester Examinations Commence
28.10.2017		Parents Meeting
<b>NOVEMBER</b>	03.11.2017	Commencement of Odd Semester Examination
	25.11.2017	Staff Council Meeting
<b>DECEMBER</b>	06.12.2017	Training Programme - BCA
	08.12.2017 & 09.12.2017	Book fair, NSS Special Camp begins
	10.12.2017	World Human Rights Day – NSS
	14.12.2017	National Conference – FT
	19.12.2017	National Conference – Biotechnology, History
<b>JANUARY</b>	05.01.2018	National Seminar - Chemistry
	06.01.2018	Shalom'17
	09.01.2018	Transport Day
	20.01.2018	Litt Fest – Literary Competition - English
	22.01.2018	I CIA

	to 24.01.2018	
	25.01.2018	National Conference – Physics
	25.01.2018 to 28.01.2018	Tour- Management, HA, History & FT
	27.01.2018 to 29.01.2018	Tour- Mathematics
	30.01.2018	International Conference – Commerce
<b>FEBRUARY</b>	02.02.2018	Fashionarien – FT
	05.02.2018	I Can - II Phase
	07.02.2018	International Conference - CS, CA & IT
	07.02.2018 to 09.02.2018	Tour – Commerce
	09.02.2018	National Conference - Dept. of Management, HA & Social Work
	13.02.2018	National Conference - Mathematics
	23.02.2018	Scishow – Science Department
	26.02.2018 to 01.03.2018	II CIA
<b>MARCH</b>	01.03.2018	II CIA
	07.03.2018	World Book Day- Library committee
	08.03.2018	Women’s Day celebration
	10.03.2018	National Workshop - English
	15.03.2018	St.Joseph’s Feast
	17.03.2018	Convocation
	18.03.2018	Holiday -Alumnae Association
	24.03.2018	College Day
	27.03.2018	Farewell & Valediction of Associations
	28.03.2018	jkpo; kd;wj; Njh;T
<b>APRIL</b>	02.04.2018	Pre-Semester Examinations Commence
	13.04.2018	Parents Meeting
	18.04.2018	Even Semester examinations commence